



Vacancy Announcement

The Policy Studies Institute of Ethiopia, Environment and Climate Change Research Center invites qualified professionals for the positions of Research Assistant, Data Manager, Survey Data Collectors, and Qualitative Data Collectors to undertake research entitled *"Ethiopia's Green Legacy Initiative: Advancing Local Climate Resilience and Implementation Challenges."* Data collection will be conducted in *Oromia, Amhara, Sidama, Addis Ababa, Southwest Ethiopia, Tigray, Somali, Gambella and Afar Regions.*

Position	Required No.	Key Responsibilities	Requirements
Research Assistant or Data Analyst	2	- Design the data analysis framework aligned with the research objectives. - Prepare and manage quantitative datasets from household surveys and secondary climate data. - Conduct data cleaning, coding, and validation to ensure data quality and consistency. - Perform descriptive and inferential statistical analysis. - Support the analysis of microclimate variables (temperature, rainfall, humidity, wind speed, etc.). - Integrate survey results with remote sensing and climate datasets where necessary. - Contribute to data analysis, interpretation of results, and report writing. - Ensure proper documentation and archiving of datasets.	- PhD in Environment and Development, Climate Change, Rural Development, Development Studies, Agricultural economics, natural resource economics and management, or related fields. - Minimum 4 years of teaching and research experience in public universities, research centers, or international organizations. - At least 5 publications in reputable journals, including at least one related to development policy analysis. - Experience in data analysis using standardized tools and techniques.
Programmer or Data Manager	1	- Develop digital survey forms using ODK, SurveyCTO, KoboToolbox, or similar platforms. - Design and manage the database structure for survey data. - Configure mobile data collection tools for field deployment. - Provide technical support to enumerators during field data collection. - Monitor real-time data submission and synchronization from field teams. - Implement data quality control protocols to identify missing values, inconsistencies, and duplicates. - Conduct data cleaning, formatting, and compilation of raw datasets. - Export cleaned datasets in STATA, SPSS, R, or other statistical formats. - Maintain data security, backup, and storage systems. - Support the research team in preparing datasets for analysis.	- MSc in Computer Science, Information Technology, Data Science, Statistics, or related fields. - Minimum 3 years of professional experience in database management, programming, or research data analysis. - Experiences in STATA, R, SPSS, Python, ODK, SurveyCTO, or KoboToolbox. - Strong knowledge of data cleaning, validation protocols, database design, and data security. - Experience supporting large-scale survey data collection is an advantage. - Strong attention to detail and ability to troubleshoot technical issues during fieldwork.



Survey Data Collectors	- Oromia =10 - Amhara = 5 - Addis Ababa =3 - Sidama =2 - Southwest Ethiopia =2 - Tigray =2 - Benishangul Gumuz =2 - Somali Region=1 - Gambella Region=1 - Afar Region=1	- Participate in training on survey methodology and data collection procedures. - Conduct household surveys using structured questionnaires in selected study areas. - Record GPS coordinates of GLI plantation sites and capture photos from 2019-2024. - Administer digital surveys using tablets or mobile data collection platforms. - Ensure accurate and complete recording of responses. - Identify and interview households within designated sampling areas. - Submit completed questionnaires daily through the digital data collection system. - Report field challenges or irregularities to supervisors.	- Minimum BSc in Natural Resource Management, Environmental Science, Forestry, Geography, Climate Studies, or related fields. - Prior experience in field survey data collection is mandatory. - Familiarity with survey administration, data recording, and quality control. - Experiences in GPS coordinates recording and ability to work in remote or rural communities. - Good communication skills. - Knowledge of local languages in the study areas is highly preferred.
Qualitative Data Collectors	- Oromia =2 - Amhara = 2 - Addis Ababa =1 - Sidama =1 - Southwest Ethiopia =1 - Tigray =1 - Benishangul Gumuz =1 - Somali Region=1 - Gambella Region=1 - Afar Region=1	- Conduct Focus Group Discussions (FGDs) with community members, including youth and women involved in GLI activities. - Conduct Key Informant Interviews (KIIs) with local government officials, natural resource experts, and GLI coordinators. - Record qualitative data through note-taking and audio recording (where permitted). - Ensure balanced participation during FGDs. - Prepare accurate transcripts and summaries of interviews and discussions. - Submit field notes, recordings, and transcripts to the research team.	- Master's degree or above in NRM, Environmental Science, Forestry, Geography, Climate Change, Rural Development, or related fields. - Prior experience in qualitative data collection (FGDs and KIIs) is mandatory. - Strong communication, facilitation, and note-taking skills. - Ability to work with diverse groups, including youth and women. - Familiarity with local languages is an advantage. - Knowledge of environmental restoration, afforestation, or climate resilience programs is preferred.

Illegible applicants are invited to submit a motivation letter, CV, academic credentials, and testimonial certificates in person to the Human Resource Office of the Policy Studies Institute, located at *Wollo Sefer*, around *Wangelawit* Building, Addis Ababa, Ethiopia. **Moreover, we encourage applicants to apply through the following links.**

- For Research Assistant /Data Analyst: <https://forms.gle/Z652diVs6wip8BUW6>
- For Programmer/Data Manager: <https://forms.gle/cTCnSsxkzAWCjzb68>
- For Survey Data Collectors: <https://forms.gle/gpQNXUYUPkrM4yyNr8>
- For Qualitative Data Collectors: <https://forms.gle/gbkPRjhUbuhNDHH77>

Scan the QR to view all application links and choose the role that matches your interest.



Application deadline: September 16, 2026.
Note: Only shortlisted candidates will be contacted.