የፖሊሲ ጥናት ኢንስትቲዮት
Policy Studies Institute

Date: November 12, 2026

Vacancy Announcement for Data Collector Position

PSI's Good Governance Policy Study Centre and Macroeconomics, Trade, and Finance Policy Study Centre are undertaking multidisciplinary research on BRICS titled ***"Navigating BRICS Governance Architecture and Institutionalisation", "Ethiopia, BRICS, and the New Development Bank",*** and ***"Investigating Ethiopia's Position in Trade and Investment with BRICS".*** Together, these cover BRICS governance, finance, and trade and investment to identify niches for Ethiopia within BRICS.

Thus, we are currently seeking EIGHT enumerators to collect qualitative and secondary data from national and international institutions here in Addis Ababa and beyond, including federal government institutions, international institutions, and embassies. The required number of enumerators and qualifications are listed below.

(1) BRICS Governance Research - Qualitative (KII) Data Collectors – 3

Minimum qualification:

- Master's degree in Political Science, International Relations, Public International Law, Diplomacy, Governance, or related fields.

Required competencies and experience

- Two years of experience in qualitative research and Key Informant Interviews.
- Excellent interviewing, communication, and interpersonal skills.
- Ability to engage confidently and professionally with senior academics, diplomats, government officials, and international policy experts.
- Excellent written and spoken English.
- Familiarity with international relations, BRICS, global governance, and multilateral diplomacy.
- Ability to use online interviewing platforms such as Zoom, Microsoft Teams, and Google Meet.
- Experience in transcription and qualitative data management.

- Ability to work independently and meet deadlines.
- Strong academic understanding of international governance, multilateral institutions, international cooperation, and global political and economic relations

(2) BRICS Governance - Secondary data collector – 2

- Master's degree in Political Science, International Relations, Public International Law, Governance, or related fields.

Required competencies and experience

- Two years of experience in secondary data collection, literature reviews, and documentary analysis.
- Strong analytical, organizational, qualitative coding
- Familiarity with systematic literature review methodologies.
- Ability to identify and synthesize academic and policy literature.
- Good understanding of international relations, international institutions, global governance, and multilateral cooperation.
- Experience analyzing international declarations, treaties, policy documents, and institutional frameworks.
- Excellent English writing and comprehension skills.

(3) BRICS Finance and New Development Bank - Data Collector / Research Assistant, Ethiopia Debt Data Bank – 1 experts

Required qualifications and skills

- MA in Economics, Finance, Accounting, Statistics, Public Administration, or a related field.
- Two years of experience conducting research on public debt, fiscal policy, taxation, government expenditure, budget deficits, or related economic issues.
- Experience collecting data from reports, research papers, government publications, and online databases.
- Good Excel skills for entering, organizing, and checking data.
- Ability to identify reliable data sources and record the source of each figure.
- Good attention to detail when checking data accuracy and consistency.
- Good report-writing and communication skills.

Additional advantages

- Previous research or a thesis on public debt, debt sustainability, or fiscal policy.

- Experience using data from the Ministry of Finance, National Bank of Ethiopia, IMF, or World Bank.
- Knowledge of Stata, R, or other data-analysis software.
- Experience working with historical economic and financial data.

(4) BRICS Trade and Investment – 2 qualitative and quantitative

Educational Requirements

- Master's Degree (MSc or MA) in **Economics, International Trade, or Political Economy**
- Two years of experience in qualitative and quantitative data collection

A. Qualitative Expertise - Core Field Qualifications & Competencies

- Proven track record conducting Key Informant Interviews (KIIs) and Focus Group Discussions (FGDs) with high-level institutional figures (e.g., government ministries, bank officials, trade attachés, and foreign business executives).
- Experience conducting verbatim transcripts, thematic summaries, and maintaining contextual accuracy when translating from local languages to academic/policy narratives.

B. Quantitative Data Collection & Analysis - Core Field Qualifications & Competencies

- Practical command of statistical software (**Stata or other related software**) to perform basic analysis.
- **Trade Data Management:** proven experience in gathering, structuring and analysing trade and investment data from local and global data sources.
- Understanding of foreign direct investment (FDI) frameworks, trade balances, recent macroeconomic reforms (e.g., foreign exchange liberalisation, duty updates), and bilateral economic dynamics between Ethiopia and BRICS economies.

Applicants should submit their application in person to the Competence and Human Resources Executive Office **OR** email their CV, cover letter and required academic and experience credentials in a **single PDF file <u>within five consecutive working days</u>** from the announcement of this vacancy on the PSI website.
Email to: psihrmda@gmail.com

NB: Indicate for which of the FOUR positions you're applying for; previous exposure to the subject theme is an additional value.

የፖሊሲ ጥናት ኢንስትቲዮት
Policy Studies Institute

Date: November 12, 2026

Vacancy Announcement: Assistant Researcher / Senior Researcher – Public Debt

PSI's Good Governance Policy Study Centre and Macroeconomics, Trade, and Finance Policy Study Centre are undertaking multidisciplinary research on BRICS titled ***"Navigating BRICS Governance Architecture and Institutionalisation", "Ethiopia, BRICS, and the New Development Bank",*** and ***"Investigating Ethiopia's Position in Trade and Investment with BRICS".*** Together, these cover BRICS governance, finance, and trade and investment to identify niches for Ethiopia within BRICS. Thus, we are currently seeking one Assistant Researcher/Senior Researcher on Public Debt to support the study on the New Development Bank.

Required Qualifications and Skills

- MA/MSc or PhD in Economics, Finance, Public Finance, Accounting, or a related field.
- Demonstrated research or professional experience in public debt, debt management, debt sustainability, or fiscal policy.
- Good understanding of domestic and external public debt, debt composition, debt servicing, and government borrowing.
- Experience collecting, compiling, validating, and analyzing economic and financial data.
- Strong Excel skills and familiarity with economic databases.
- Ability to identify reliable data sources, reconcile inconsistencies, and document data references.
- Good analytical, report-writing, and communication skills.

Additional Advantages

- Experience conducting public debt or Debt Sustainability Analysis (DSA).
- Familiarity with the **IMF–World Bank Debt Sustainability Framework (DSF)**, particularly the Low-Income Country Debt Sustainability Framework (LIC-DSF).
- Experience working with debt and fiscal data from the Ministry of Finance, National Bank of Ethiopia, IMF, or World Bank.

- Knowledge of Stata, R, Python, EViews, or other data-analysis software.
- Previous research, publications, or academic work on public debt, debt management, or fiscal sustainability.

Position Level

The appointment as Assistant Researcher or Senior Researcher will depend on academic qualifications, relevant professional experience, and demonstrated research and analytical capacity.

Applicants should submit their application in person to the Competence and Human Resources Executive Office **OR** email their CV, cover letter and required academic and experience credentials in a **single PDF file** **within five consecutive working days** from the announcement of this vacancy on the PSI website.
Email to: psihrmda@gmail.com

Google Form: https://forms.gle/Xmv5CmP8H9mxPubC7 or Scan the QR Code below:

NB: previous exposure to the subject theme is an additional value.