

SAMPLE JOB SPECIFICATION

Senior Researcher

Economic Policy Research Center

የሥራ ዝርዝር መግለጫ ናሙና

ከፍተኛ ተመራማሪ - የኢኮኖሚ ፖሊሲ ጥናት ማዕከል

Duty station / የሥራ ቦታ	Addis Ababa, Ethiopia / አዲስ አበባ፣ ኢትዮጵያ
Employment type / የቅጥር ዓይነት	Full-time / የሙሉ ጊዜ
Reports to / ተጠሪነት	Center Director / ለማዕከሉ ዳይሬክተር
Application deadline / ማብቂያ ቀን	24 August 2026 / ኦገስት 24፣ 2026
Salary / ደመወዝ	According to the Institute's scale / በኢንስቲትዩት የደመወዝ ስኬል

This is a sample recruitment document. PSI should confirm all institutional, grading, deadline, and submission details before publication.

1. Position purpose

1. የሥራ መደብ ዓላማ

The Senior Researcher will lead rigorous, policy-oriented economic research that supports evidence-based decision-making in Ethiopia. The role combines research leadership, quantitative and qualitative analysis, publication, policy engagement, partnership development, and mentoring of junior researchers.

ከፍተኛ ተመራማሪው በኢትዮጵያ በማስረጃ ላይ የተመሠረተ ውሳኔ አስጣጥን የሚደግፉ ጥልቅና በፖሊሲ ላይ ያተኮሩ የኢኮኖሚ ጥናቶችን ይመራል። የሥራ መደቡ የጥናት አመራር፣ መጠናቀቅ ጥራታዊ ትንተና፣ ሕትመት፣ የፖሊሲ ተሳትፎ፣ አጋርነት ግንባታና ጀማሪ ተመራማሪዎችን መምራትን ያካትታል።

2. Key duties and responsibilities

2. ዋና ዋና ተግባራትና ኃላፊነቶች

- Design and lead economic policy research aligned with PSI priorities and national development needs.

- Develop research proposals, conceptual frameworks, methodologies, work plans, budgets, and quality-assurance processes.
- Apply advanced econometric, statistical, and qualitative methods to administrative, survey, and macroeconomic data.
- Produce peer-reviewed articles, research reports, policy briefs, working papers, presentations, and technical notes.
- Translate complex findings into clear, practical, and evidence-based policy options for decision-makers.
- Lead stakeholder consultations, policy dialogues, workshops, and briefings with government, academia, the private sector, and development partners.
- Manage assigned projects, research teams, timelines, risks, deliverables, and partner coordination.
- Mentor junior researchers, review research outputs, and support institutional learning and methodological capacity.
- Mobilize research funding and contribute to collaborative proposals and institutional partnerships.
- Maintain research ethics, data protection, transparency, reproducibility, and responsible use of evidence.
- Perform other related duties assigned by the Center Director or Institute management.

ዋና ዋና ኃላፊነቶች

- ከኢንሰቲትዩቱ ቅድሚያዎችና ከአገራዊ የልማት ፍላጎቶች ጋር የተጣጣሙ የኢኮኖሚ ፖሊሲ ጥናቶችን መቅረጽና መምራት።
- የጥናት ፕሮፖዛሎችን፣ የፅንሰ ሐሳብ ማዕቀፎችን፣ የጥናት ዘዴዎችን፣ የሥራ ዕቅዶችንና በጀቶችን ማዘጋጀት።
- በአስተዳደራዊ፣ በዳሰሳና በማክሮ ኢኮኖሚ መረጃዎች ላይ የላቀ የኢኮኖሚክስና ስታቲስቲክስና ጥራታዊ ትንተና ማካሄድ።
- የጥናት ሪፖርቶችን፣ የፖሊሲ ማጠቃለያዎችን፣ የሥራ ወረቀቶችንና ሳይንሳዊ ጽሑፎችን ማዘጋጀትና ማሳተም።
- ውስብስብ የጥናት ግኝቶችን ለውሳኔ ሰጪዎች ግልጽና ተግባራዊ የፖሊሲ አማራጮች አድርጎ ማቅረብ።
- የባለድርሻ አካላት ምክክሮችን፣ የፖሊሲ ውይይቶችን፣ ወርክሾፖችንና ገለጻዎችን መምራት።
- የጥናት ቡድኖችን፣ የፕሮጀክት ጊዜ ሰሌዳዎችን፣ አደጋዎችንና ውጤቶችን ማስተዳደር።
- ጀማሪ ተመራማሪዎችን መምራት፣ የጥናት ውጤቶችን መገምገምና የተቋሙን የጥናት አቅም ማጠናከር።
- የጥናት ፈንድ ለማሰባሰብ የጋራ ፕሮፖዛሎችንና ተቋማዊ አጋርነቶችን ማዳበር።
- የጥናት ሥነ-ምግባርን፣ የመረጃ ጥበቃን፣ ግልጽነትንና የማስረጃ ኃላፊነታዊ አጠቃቀምን ማረጋገጥ።

3. Minimum qualifications and experience

3. ዝቅተኛ የትምህርትና የሥራ ልምድ መስፈርቶች

Education	PhD in Economics, Development Economics, Public Policy, Agricultural Economics, International Economics, Finance, or a closely related field. A strong master's degree with substantial research experience may be considered according to PSI policy.
Experience	At least 5 years of relevant professional research experience after a PhD, or 8 years after a master's degree, including leadership of research projects or teams.
Publication record	Demonstrated record of high-quality research reports, peer-reviewed publications, policy briefs, or comparable policy outputs.
Technical capacity	Strong command of quantitative and/or qualitative research methods; proficiency in software such as Stata, R, Python, SPSS, EViews, or comparable analytical tools.

Language

Excellent written and spoken English. Strong Amharic communication is highly desirable; additional Ethiopian languages are an advantage.

ትምህርት: በኢኮኖሚክስ፣ በልማት ኢኮኖሚክስ፣ በሕዝብ ፖሊሲ፣ በግብርና ኢኮኖሚክስ፣ በዓለም አቀፍ ኢኮኖሚክስ፣ በፋይናንስ ወይም በተዛማጅ መስክ የዶክተሬት ዲግሪ። በኢንስቲትዩቱ ፖሊሲ መሠረት በቂ የጥናት ልምድ ያለው የማስተርስ ዲግሪ ሊታይ ይችላል።

ልምድ: ከዶክተሬት በኋላ ቢያንስ 5 ዓመት ወይም ከማስተርስ በኋላ ቢያንስ 8 ዓመት አግባብነት ያለው የጥናት ልምድ፣ የጥናት ፕሮጀክት ወይም ቡድን የመምራት ልምድን ጨምሮ።

የሕትመት ታሪክ: ጥራት ያላቸው የጥናት ሪፖርቶች፣ በባለሙያዎች የተገመገሙ ጽሑፎች፣ የፖሊሲ ማጠቃለያዎች ወይም ተመሳሳይ ውጤቶች።

ቴክኒካዊ ብቃት: በመጠናዊ/ወይም በጥራታዊ የጥናት ዘዴዎች ጠንካራ ብቃት፤ Stata፣ R፣ Python፣ SPSS፣ EViews ወይም ተመሳሳይ የትንተና ሶፍትዌሮችን የመጠቀም ችሎታ።

4. Required competencies

4. አስፈላጊ ብቃቶች

- Strategic and analytical thinking; intellectual independence and sound judgment.
- Research leadership, project management, collaboration, and team development.
- Clear academic, policy, and public communication for technical and non-technical audiences.
- Ability to work across disciplines and engage senior public officials and diverse stakeholders.
- Integrity, impartiality, accountability, attention to detail, and commitment to research quality.
- Ability to manage competing priorities and deliver high-quality outputs within deadlines.

ስትራቴጂያዊና ትንተናዊ አስተሳሰብ፣ የጥናትና የፕሮጀክት አመራር፣ የቡድን ሥራ፣ ግልጽ የጽሑፍና የቃል ግንኙነት፣ ከተለያዩ ባለድርሻ አካላት ጋር የመሥራት ችሎታ፣ ታማኝነት፣ ገለልተኝነት፣ ተጠያቂነትና ለጥራት ቁርጠኝነት።

5. Performance expectations

5. የአፈጻጸም ተጠባባቂ ውጤቶች

- Research projects delivered on time, within scope, and to agreed quality standards.
- High-quality publications and concise policy products that respond to national priorities.
- Demonstrable policy engagement, stakeholder uptake, and effective dissemination of findings.
- Effective mentoring, teamwork, knowledge sharing, and contribution to institutional development.
- Compliance with ethical, financial, administrative, and data-management requirements.

የጥናት ፕሮጀክቶችን በጊዜና በተስማማው የጥራት ደረጃ ማጠናቀቅ፣ ጥራት ያላቸው ሕትመቶችንና የፖሊሲ ውጤቶችን ማቅረብ፣ ተጨባጭ የፖሊሲ ተሳትፎና የጥናት ውጤት አጠቃቀምን ማሳየት፣ ውጤታማ የቡድን ሥራና የዕውቀት ልውውጥ ማድረግ።

6. Application package

6. የማመልከቻ ሰነዶች

- A signed application or cover letter explaining suitability for the position.
- An updated curriculum vitae with contact details for three professional referees.
- Copies of academic degrees, transcripts, and relevant professional certificates.
- A complete publication list and up to three representative research or policy outputs.
- A copy of a valid identification document and any other documents required by PSI.

የሥራ መደቡን ብቁነት የሚገልጽ የማመልከቻ ደብዳቤ፣ የተሟላ የሕይወት ታሪክ፣ የሦስት ሙያዊ ዋቢዎች አድራሻ፣ የትምህርትና የሙያ ማስረጃዎች፣ የሕትመት ዝርዝርና እስከ ሦስት የጥናት ወይም የፖሊሲ ሥራዎች፣ እንዲሁም በኢንስቲትዩቱ የሚጠየቁ ሌሎች ሰነዶች።

7. Selection process

7. የምርጫ ሂደት

Applications will be screened against the stated requirements. Shortlisted candidates may be invited to a written or technical assessment, research presentation, and competency-based interview. Qualifications, employment history, publications, and references may be verified before appointment. Only shortlisted candidates will be contacted.

ማመልከቻዎች በተገለጹት መስፈርቶች መሠረት ይጣራሉ። በቅድመ ምርጫ ያለፉ አመልካቾች ለጽሑፍ ወይም ቴክኒካዊ ፈተና፣ ለጥናት ገለጻና በብቃት ላይ ለተመሠረተ ቃለ መጠይቅ ሊጋበዙ ይችላሉ። ከቅጥር በፊት የትምህርት ማስረጃ፣ የሥራ ታሪክ፣ ሕትመቶችና ዋቢዎች ሊረጋገጡ ይችላሉ።

8. How to apply

8. የማመልከቻ ሂደት

Submit a complete application through PSI's official recruitment channel no later than 24 August 2026. The final vacancy announcement should state the confirmed email address, online application link, or physical submission address. Applications received after the deadline or missing required documents may not be considered.

የተሟላ ማመልከቻ እስከ ኦገስት 24፣ 2026 ድረስ በኢንስቲትዩቱ ይፋዊ የቅጥር መንገድ መቅረብ አለበት። በመጨረሻው ማስታወቂያ የተረጋገጠ ኢሜይል፣ የመስመር ላይ ማመልከቻ አገናኝ ወይም የሰነድ ማስረከቢያ አድራሻ መገለጽ አለበት።

Important note / ማሳሰቢያ

PSI should replace all sample dates, experience thresholds, reporting relationships, grading, submission channels, and institutional statements with approved information before publishing this vacancy. / ይህ ማስታወቂያ ከመታተሙ በፊት ቀን፣ የልምድ መስፈርት፣ ተጠሪነት፣ ደረጃ፣ የማመልከቻ መንገድና ተቋማዊ መረጃዎች በተፈቀደ መረጃ መተካት አለባቸው።