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POLICY STUDIES INSTITUTE

Date: 11th Nov, 2026

Vacancy Announcement (Reannounced)

The Social Development and Inclusiveness Sector at the Policy Studies Institute (PSI) would like to hire qualified professional that can work as a Data manager for the ongoing and upcoming projects in Sector.

SN	Position	Duties and Responsibilities	Required Qualification	Number
1	**Data manager**	● Design data base template ● provide technical support for survey Team ● Conduct routine data quality control activities ● Conduct and submit the raw data in Stata format	● Minimum degree in Statics Economics, Social Science, or any related field ● A minimum of 2 years' experience in data management works ● Experience working as a data manager ● Experience in working as a data management using Survey CTO tool is an advantage/preferred. ● Verifiable past performance	1

NB

- Remuneration is based available projects and their respective budgets.
- The data manager will be hired for a one-year period.
- The applicant shall be free from any disciplinary misconducts in relation to data collection both at PSI or any other research institutions/firms.
- ***Only Shortlisted candidates will be contacted.***

Interested individuals who fulfill the aforementioned requirements can apply for the job for 5 consecutive dates starting from the date of the post. Please submit your applications with copies of all supporting documents attached: via email at: "psihrmda @gmail.com" or Google form using the following link.

Google Form: https://forms.gle/vKgxTkFVgVyNt7RX8 or Scan the QR Code Below

Only Shortlisted candidates will be contacted.